



District Health Department & Home Health Agency

Serving Harrison, Nicholas, Scott & Bourbon County Home Health

MINUTES

WEDCO BOARD OF HEALTH MEETING

Monday, February 26, 2018

WEDCO District Health Department
Conference Room

Cynthiana, Kentucky

6:00 P.M.

Dr. Bennett, Chairman
Judge Barnett, Vice Chairman

Members Present:

Harrison County

Alex Barnett, Judge Executive
Bret Hines, OD

Nicholas County

Becky Reid
Mike Pryor, Judge Executive

Scott County

Jared Hollon, Judge Designee
John M Bennett, M.D
Sherry Taylor, RN

Members Absent:

Harrison County

Dr. Derek Clarke

Nicholas County

Scott County

Jan Sharpe

Staff and Guests Present: Tina Bennett, Gary Bruncker, Rachel Kendall, Dr. Crystal Miller, Sherrie Tibbs, Kathie Tucker and Ronda Walton.

With a roll call showing a quorum present; Dr. Bennett called the meeting to order at 6:00 p.m.

Dr. Miller asked the board for a motion to approve the November 6, 2017 minutes.

MOTION #1

Motion was made by Becky Reid to approve the minutes from November 6, 2017. Jared Hollon seconded the motion.

Roll Call:

Sherry Taylor – Yes
Becky Reid - Yes
Dr. Hines – Yes
Dr. Bennett – Yes

Jared Hollon – Yes
Judge Pryor – Yes
Dr. Clarke -- Yes

No further discussion. Motion passed without opposition.

Next, the meeting moved forward with Dr. Bennett asking the board to approve the consent agenda. Dr. Miller advised the board members of some important items within the consent agenda. WEDCO currently has two new Environmentalists; Amy Jones and Michael Ohler. Both are based in Scott County and are in training. Michael has passed the extremely difficult Registered Sanitarian exam with a score of 90%. Amy will be taking this soon. WEDCO is currently planning their next MAPP assessment and board members will be receiving invites in April for a meeting within their counties with community partners.

MOTION #2

Motion was made by Judge Pryor to approve the consent agenda which included program reports from Community Health, Environmental and Home Health. Jared Hollon seconded the motion.

Roll Call:

Sherry Taylor – Yes
Becky Reid - Yes
Dr. Hines – Yes
Dr. Bennett – Yes

Jared Hollon – Yes
Judge Pryor – Yes
Dr. Clarke -- Yes

No further discussion. Motion passed without opposition.

With no further old business to discuss, the meeting moved forward to new business.

Mrs. Sherrie Tibbs was reintroduced to the WEDCO District Board and began her Clinic program report. The clinics have been very busy during flu shot season. Quarterly staff meetings have begun. These will provide a great opportunity for clinic staff to network and train together. The Maternal Child Health grant has kept WEDCO in the schools providing dental varnishes with plans to continue this through June of 2018. WEDCO has serviced 250 children thus far this year. Tuberculosis activity is on the rise. Currently, there is one active case and several latent cases. This is very time consuming with a tremendous amount of work and little funding. Mrs. Tibbs then shared that service numbers for Clinic are provided for the boards review within the board packet. Dr. Miller shared with the board that Janie Martin, Clinic Administrative Specialist, is retiring after 32 years of service. Janie has many years of institutional knowledge and will be greatly missed. Also, Tina Bennett, our Director of Administrative Services, will be retiring with 27 years.

Next, Tina Bennett, Director of Administrative Services, gave her final Financial Board report. Tina informed the board her last day would be March 30th, 2018. Mrs. Bennett explained that the board packet includes the first six months of the fiscal year. As of December 31, 2017, WEDCO had a surplus of \$507K. WEDCO has received 44.82% of budgeted revenue and expended 40.32% of budgeted expenditures for the 1st six months of FY 18. A listing of WEDCO CD's was provided for the board to review. There is a certificate of deposit that shows due in October; however, that money has already been invested. WEDCO is working with James Carl Gray to finish that investment before the CD is removed from this listing. A six month projection audit was sent to the State in January, and WEDCO has yet to hear from the State regarding the outcome of this. Also, this was the year that a desk audit review of our finances was required by the State. This was done and WEDCO has not received results from this either. Mrs. Bennett thanked the board for support over her 27 years of service. Dr. Miller explained that Tina was unique because she has worked in almost all of WEDCO's departments. The board gave Tina a round of applause and thanked her for her service. WEDCO will be working to find a replacement for the financial position.

Finally, the Directors Report by Dr. Crystal Miller was presented. Dr. Miller advised the board that she initially planned to have the Building Committee give an update but Jan Sharpe was not able to attend so that will be tabled until next time. Dr. Miller and Gene Thomas continue working with the Division of Water and Georgetown city and county leaders regarding the Georgetown Mobile Home Park. It appears that PNC bank, a KIA grant and the new owners are designing a plan to fix issues and the infrastructure of the park. The Division of Water wants a larger sewer line ran and the Mayor is in disagreement because this area is considered undevelopable green space. WEDCO has been assigned site visitors for Accreditation and will expect a site visit around June or July. Board members will be asked to participate. Dr. Miller has attached an end of year 2017 report and January 2018 report of the Needle Exchange Program which reflects the total amount of individuals who have participated, been screened and/or referred on to other services WEDCO provides. Jared Hollon asked if participants were only from Harrison County and Dr. Miller shared that they were from Scott, Pendleton and other surrounding counties as well as Harrison. Dr. Miller voiced another topic of concern has become gun violence and keeping our community safe. The health education team is currently working on gun violence research and data. They are surveying the HANDS participants to determine if there is a need for gun locks on safes. If this is a determined need, WEDCO will begin providing those locks and educating families. Dr. Miller is also trying to schedule meetings with the school system to take an active role in violence prevention and gun safety. Judge Barnett invited Dr. Miller to a meeting with the school system, sheriff and other community leaders. The management team is currently revising WEDCO's strategic plan. Dr. Miller will be sharing those edits with the board when those are finished. WEDCO continues to support the Scott County Medical Mission with \$6,000 given to them annually. They saw 106 patients in 2017; 25 of those were new patients. This clinic is opened twice a month. Bobby Duncan with Journey Medical Mission in Harrison County contacted Dr. Miller to start partnering again. WEDCO will look into providing a contract and funding to help with this medical mission soon.

On the legislative front, a couple of bills may impact WEDCO. The pension plan was introduced last week and Dr. Miller has not had time to read this yet to see what impact this will have on employees. There is a change to the Beautiful Minds program. The Scott County High School doesn't participate with this program; however, the Scott Co. Middle School does. There are a few students graduating from the middle school to the high school. The Beautiful Minds program has agreed to extend services to these students as they enter high school. Dr. Clarke asked why the Scott County High School didn't want to participate, and Dr. Miller explained that it was more of a screening issue with the high school students and administrative staffing.

The next meeting date is scheduled for June 11, 2018.

MOTION #2

Motion was made by Sherry Taylor to adjourn. Jared Hollon seconded the motion.

Roll Call:

Sherry Taylor – Yes
Becky Reid - Yes
Dr. Hines – Yes

Jared Hollon – Yes
Judge Pryor – Yes
Dr. Clarke – Yes

Judge Barnett – Yes

No further discussion. Motion passed without opposition

Meeting adjourned.



Dr. John M. Bennett, Chairman

6-11-18

Date



Dr. Crystal Miller, Secretary

6/11/18

Date

