

MINUTES

WEDCO BOARD OF HEALTH MEETING

Monday, March 4, 2013

Wedco District Health Department  
Conference Room

Cynthiana, Kentucky

6:00 P.M.

Dr. Bennett, Chairman  
Judge Barnett, Vice Chairman

**Members Present:**

**Harrison County**  
Alex Barnett, Judge Executive  
Larry Wiley, R.Ph

**Nicholas County**  
Becky Reid

**Scott County**  
Jared Hollon, Judge Designee  
Jim McClanahan  
Sherry Taylor  
John M Bennett, M.D.

**Members Absent:**

**Harrison County**  
Dr. Derek Clarke

**Nicholas County**  
Judge Mike Pryor

**Scott County**

Staff and Guest Present: Michelle Barnett, Tina Bennett, Carrie Johnson, Rachel Kendall, Lorrene Rawlins, Gene Thomas, Patty Tolliver, Patricia Tschop and Crystal Caudill-Miller

With a roll call showing a quorum present Dr. Bennett called the meeting to order at 6:00 p.m.

**MOTION #1**

Motion was made by Larry Wiley to approve the minutes from November 29, 2012. Judge Barnett seconded the motion.

*Roll Call:*

Jim McClanahan – Yes  
Dr. Bennett – Abstain  
Jared Hollon – Yes  
Becky Reid – Yes

Judge Barnett – Yes  
Sherry Taylor - Yes  
Larry Wiley – Yes

No further discussion. Motion passed without opposition.

With no Old Business to discuss, the meeting moved forward to New Business with the Clinic Board report by Carrie Johnson, Clinic Nurse Administrator. Ms. Johnson shared that Wedco had given 1,250 flu shots this year. Annual State audits have been performed for the KY Women's Cancer Screening Program and VFC Immunization program. Scott and Nicholas Counties had successful audits with only minor recommendations regarding documentation in the KY Women's Cancer Screening Program. Scott and Harrison Counties received the Gold Standard performance rating (90% or above) and Nicholas received 89% in the VFC Immunization program. Clinic YTD numbers are included in the board packet for review.

Lorrene Rawlins, Director of Nursing, discussed the Home Health board report. Ms. Rawlins advised the board that home health continues to struggle with Medicare referrals due to the constraints and responsibilities that lie on physicians with the new face to face guidelines.

Fortunately, this process has been mastered in the past few months and Wedco has now surpassed our year to date goal for Medicare. Home Health billable visits have exceeded projected goals thus far generating revenue of \$228,669.16. EPSDT has also exceeded projected visit goals showing revenue of \$37,873.28. This is very positive for Wedco as this program has been negatively impacted by the Medicaid transition to Managed Care. VA had previously been on hold due to lack of funding but is now up and running. Waiver has also exceeded goals for this fiscal year and we continue to see an increase in new patient referrals. Wedco has received a total of 324 referrals, 50 of which were not admitted due to various reasons. Wedco is still providing indigent services which have totaled \$10,212.90 this fiscal year. We have received our Medicaid home health and waiver cost report analysis for FY12. Wedco was one of the only agencies to show a profit and we have been referred to as the "top dog".

Next, Mr. Gene Thomas, Environmental Director gave the Environmental and Bioterrorism program report. Establishment permit fees have been collected with only 30 that had not been paid by January 1. Tina Bennett, Finance Administrator, has done an excellent job at sending notices out and collecting fees. Chris Dedic and Greg Bolin, Environmentalists, have both completed the FDA Food Standardization administered by the Kentucky Department of Public Health. In other news, on January 23, 2013, Wedco held a Septic Installer Class at the Harrison County Health Center, Greg Bolin taught the class with Kristie Morris assisting. Wedco had over 30 installers in attendance who each paid \$50 for the training generating revenue for Wedco. On February 19-21, 2013, the Environmental Staff attended the KAMFES (Kentucky Association of Milk, Food and Environmental Sanitarians) Conference at the Marriott Griffin Gate in Lexington. This conference allowed our Sanitarians to achieve their required 10 CEU's per year in order to retain their Sanitarian license. There has been an increase in Wedco's onsite sewage program which has kept the Environmental team very busy and will increase revenue. In January, Chris Dedic and Gene Thomas attended the Kentucky Environmental Strike Team meeting in Frankfort. The next meeting will be held in April. Mr. Thomas reported that he had submitted a grant totaling \$49,000 to the Kentucky Dept. for Public Health for the Bioterrorism program. Wedco was awarded \$23,770 in cost center 771. Wedco was able to purchase a solar message board and train staff with a portion of this grant. Wedco is one of the sole agencies in the area with this message board so this will benefit our community well.

Pat Tschop, Interim Director of Administrative Services presented the Financial program report. Ms. Tschop first thanked employees, specifically Tina Bennett, for help as she has served in her interim position with Wedco. Ms. Tschop explained to the board that Wedco's total assets equal \$6,503,710.29 with a surplus of \$336,874.88 (receipts over expenditures) for the first seven months of FY 13. This is an improvement of \$321,788.00 from \$15,086.88 YTD FY 12. Wedco's checking account currently earns a rate of 0.25% on an average daily balance of \$1,241,886.15. This balance is larger than normal due to purchasing Churchill Fund shares over the next 10-12 months with these funds and not having to cash in a CD. Mr. Barnett asked how far behind the Medicaid Managed Care Companies were in reimbursing payment to Wedco. Rachel Kendall advised the board that Wedco is still owed approximately \$100,000 from November 2011 to current with most outstanding claims belonging to KY Spirit. Home Health has taken the largest brunt of debt owed with clinically following closely behind. Ms. Kendall explained that the Accounting team has spent great effort in rebilling all claims and sending the

Department of Medicaid Services letters of Prompt Pay appeals for the non payment of such claims.

Next, Ms. Crystal Caudill-Miller gave the Director's report. Staff retention has become a large problem for various reasons, mainly salary related. Ms. Caudill-Miller advised the board that she had sent a survey to staff asking them their viewpoint on different incentives. Once the budget is available, Wedco will see what options are available to incentivize staff. We are currently hiring for billers, nurses and home health aides. Wedco has hired Jane Tatum who comes to us with various experiences in local government and will begin in April. Ms. Caudill-Miller's plan is to keep Pat Tschop on board for the interim to help assist and train Ms. Tatum. Also, Ms. Caudill-Miller is narrowing down her choice for the Health Education manager and will hopefully have someone in that position soon. Secretary Hays and Dr. Mayfield are meeting with Directors regarding Medicaid Managed Care Companies and more information will be available to share once this meeting has occurred. Ms. Caudill-Miller expressed to the board that Pat Tschop has done a great job in saving the agency money and keeping everyone on task. Becky Reid thanked Ms. Tschop for the wonderful job she has done.

The next Wedco District Board meeting date was set for June 4, 2013 at 6:00 p.m.

With no further business to discuss Dr. Bennett called for a motion to adjourn.

**MOTION # 5**

Motion was made by Becky Reid to adjourn. Sherry Taylor seconded the motion.

*Roll Call:*

Jim McClanahan – Yes

Dr. Bennett – Abstain

Jared Hollon – Yes

Becky Reid – Yes

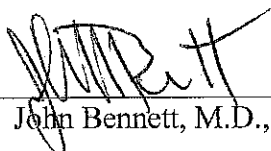
No further discussion. Motion passed without opposition.

Judge Barnett – Yes

Sherry Taylor - Yes

Larry Wiley – Yes

Meeting adjourned.

  
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John Bennett, M.D., Chairman

6-4-13  
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Date

  
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Crystal Caudill-Miller, Secretary

6/4/13  
\_\_\_\_\_  
Date