

MINUTES

WEDCO BOARD OF HEALTH MEETING

Monday, February 27, 2012

Wedco District Health Department
Conference Room

Cynthiana, Kentucky

6:30 P.M.

Dr. Bennett, Chairman
Dr. Arnold, Vice Chairman

Members Present:

Harrison County

Alex Barnett, Judge Executive
Larry Wiley, R.Ph
Richard Arnold, M.D.

Nicholas County

Kenny Lyons, Judge Executive
Becky Reid

Scott County

Jared Hollon, Judge Designee
Jim McClanahan
Sherry Taylor
John M Bennett, M.D.

Members Absent:

Harrison County

Nicholas County

Scott County

Staff and Guest Present: Spencer Cathey, Carrie Johnson, Rachel Kendall, Lenora Kinney, Janie Martin, Crystal Caudill-Miller, Rene Rawlins, Gene Thomas, Patty Tolliver, Jane Whitehead and Jill Williams.

With a roll call showing a quorum present Dr. Bennett called the meeting to order at 6:45 p.m.

Crystal Caudill-Miller asked our guests to introduce themselves to the District Board. Jill Williams presented Crystal Caudill-Miller and all District Board Members with a card and letter of appreciation on behalf of all Wedco staff. Wedco staff were very grateful for their lump sum bonuses and the effort our Director and the District Board of Health have put forth in recognizing employees.

MOTION #1

Motion was made by Judge Barnett to approve the minutes from November 28, 2011. Mr. Hollon seconded the motion.

Roll Call:

Dr. Arnold – Yes
Judge Barnett – Yes
Dr. Bennett – Abstain
Jared Hollon – Yes
Judge Lyons - Yes

Jim McClanahan - Yes
Becky Reid - Yes
Sherry Taylor - Yes
Larry Wiley – Yes

No further discussion. Motion passed without opposition.

With no Old Business to discuss, the meeting moved forward to New Business with the Program Reports. The Clinic report was given by Carrie Johnson, Clinic Nurse Administrator. Ms. Johnson reviewed her board packet and praised the health centers for receiving commendations from the State Immunization Audits. Nicholas County Health Center received

the Gold Award for a score of 95%. Harrison County Health Center received the Silver Award for a score of 94%. Scott County Health Center received the Silver Award for a score of 93% and received the Most Improved Health Center in the State. Ms. Johnson explained that Wedco has a surplus of flu vaccine and Wedco will be returning a majority for credit. In 2012, Wedco plans to decrease substantially the amount of vaccine ordered. Ms. Johnson apprised the Board of completion of a 3 day training, attended by Ms. Johnson and two other nursing staff, for Well-Child exams in Louisville. Clinic YTD numbers through January 31, 2012 were reviewed.

The Community Health Education report was given by Ms. Jane Whitehead, Nurse Administrator. Ms. Whitehead reviewed her board packet of information and all areas within Health Promotions. Ms. Whitehead was pleased to announce that the position of Family Support Worker – Interpreter in our HANDS program had been filled by Yobana Garcia. The Diabetes program has increased its focus on 1:1 Diabetes Self Management Education. Ms. Whitehead attended the Coordinated Chronic Disease prevention and health Promotion State Plan/Stakeholders meeting. They are currently working on strategic areas and key initiatives to address chronic disease prevention and health promotion. Carol Carson, Child Health Care Consultant, is teaching Pediatric Abuse Head Trauma, which is a revision of the “Shaken Baby Syndrome.” Abstinence classes are scheduled for students in Scott County and Harrison County. Ms. Whitehead shared that Wedco was one of 10 health centers in Kentucky to receive a \$2,000 grant to promote Cervical Cancer awareness. Carrie Johnson and Jane Whitehead presented this program on WCYN and public service announcements were made to promote the services our health centers provide to aid in cervical cancer prevention. Ms. Whitehead announced that the community program to work towards a Smoke Free Ordinance in Cynthiana should occur in March. Dr. Bennett asked how this program was developing and Ms. Whitehead stated it was going well and presentations were scheduled to promote this. The community program to work towards a Smoke Free Ordinance in Cynthiana should occur in March.

Ms. Lorene Rawlins, Director of Nursing, presented the home health program report. Ms. Rawlins noted that home health is under their projected goal for visits but this can be contributed to a skew in data regarding non entry of our Medicaid MCO patient visits. VA visits have decreased while Indigent Care visits have increased. Waiver visits are also on a decline as Wedco is seeing more seriously ill patients who are in and out of inpatient facilities. Ms. Rawlins shared with the Board that Wedco is continuing to operate under difficult financial strain due to the Medicaid Managed Care Organizations (MCOs). There have been many setbacks since the implementation of MCO's including denials of request for pre-authorizations, long waits for approval of services and non-payment of contracted amounts for services. Fortunately, Wedco has been able to continue operating and providing the necessary services while some agencies have been faced with closing their doors. Dr. Arnold mentioned that he had contracted with all 3 MCO companies; KY Spirit, Wellcare and Coventry. Harrison Memorial Hospital has only accepted a contract with Coventry.

Next, Gene Thomas, Environmental Director, gave the Environmental Health program report. Mr. Thomas reviewed his board packet of information. Mr. Thomas explained that the Environmental program was concentrating ensuring that all inspections in all programs are up to date as well as collecting permit money. Environmental permit money was due after the 1st of January and as of right now, only 15 – 18 hadn't been paid. The Environmental Program

continues to operate as efficiently as possible. The Bio-Terrorism Program's allocations will be reduced by approximately \$33,000 in FY 12/13.

Spencer Cathey, Director of Administrative Services, began his report by reviewing his board packet of information regarding the Financial program. Mr. Cathey reviewed the balance sheet for period ending January 31, 2012. This report currently shows receipts over expenditures at a surplus of \$15,086.88 which is a decrease of \$277,147.16 from this period in FY 11. The Reserves portion of the balance sheet denotes which program has restricted vs. unrestricted funds.

Ms. Crystal Caudill-Miller, Public Health Director, moved forward with her Director's report. Ms. Caudill-Miller explained Wedco had their full staff training day on February 17th, 2012 and it was a great success. New staff were introduced, managers and each department were introduced and Mr. Thomas did a presentation on preparedness training. Ms. Caudill-Miller presented Wedco's Strategic Plan to all staff explaining "The Wedco Way" and the cultural competencies. Staff were given the task of breaking into groups and defining issues and solutions that might help change the culture among the agency. Most staff did agree that there was a morale problem and all staff seemed very receptive to the positive culture changes that are being implemented. Jared Hollon and Jim McClanahan both attended a portion of the training. Mr. McClanahan explained that Crystal did a great job and he was pleased with the staff's reception. Mr. McClanahan stated to the board that he explained to staff that the District Board doesn't respond to anonymous letters of discontent. Mr. Hollon thought the meeting went very well and it was good interaction with the staff. He felt staff were pleased at the willingness of the director and management team to address concerns. Staff were surprised with a lump sum payment and were handed awards.

Ms. Caudill-Miller asked the board to approve Wedco's 2012 Employee Handbook. The only additions to the handbook are the strategic plan information and the recently approved CPR policy.

MOTION # 1

Motion was made by Jim McClanahan to approve Wedco's 2012 Employee Handbook. Becky Reid seconded the motion.

Roll Call:

Dr. Arnold -- Yes	Jim McClanahan - Yes
Judge Barnett -- Yes	Becky Reid - Yes
Dr. Bennett -- Abstain	Sherry Taylor - Yes
Jared Hollon -- Yes	Judge Lyons - Yes
Larry Wiley - Yes	

No further discussion. Motion passed without opposition.

Ms. Caudill-Miller explained to the board that they would find Wedco's Cultural Competencies and Strategic Plan attached to her board packet. There will be an upcoming

Board of Health training where these plans will be discussed in depth. Ms. Caudill-Miller also shared that she had received her first anonymous letter from an employee stating how appreciative they were for the extra lump sum bonus and how this bonus helped their family.

The next District Board meeting date was set for June 4, 2012 at 6:30 p.m. at the District Office.

With no further business to discuss Dr. Bennett called for a motion to adjourn.

MOTION #12

Motion was made by Sherry Taylor to adjourn. Becky Reid seconded the motion.


Roll Call:

Dr. Arnold – Yes
Judge Barnett – Yes
Dr. Bennett – Abstain
Jared Hollon – Yes
Judge Lyons - Yes

Jim McClanahan - Yes
Becky Reid - Yes
Sherry Taylor - Yes
Larry Wiley – Yes

No further discussion. Motion passed without opposition.

Meeting adjourned.



John Bennett, M.D., Chairman

6-25-12

Date



Crystal Caudill-Miller, Secretary

6/25/12

Date

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