

MINUTES

WEDCO BOARD OF HEALTH MEETING

Monday, June 25, 2012

Wedco District Health Department
Conference Room

Cynthiana, Kentucky

6:30 P.M.

Dr. Bennett, Chairman
Dr. Arnold, Vice Chairman

Members Present:

Harrison County
Alex Barnett, Judge Executive
Larry Wiley, R.Ph

Members Absent:

Harrison County
Dr. Derek Clarke

Nicholas County
Kenny Lyons, Judge Executive

Nicholas County
Becky Reid

Scott County
Jared Hollon, Judge Designee
Jim McClanahan
Sherry Taylor
John M Bennett, M.D.

Scott County

Staff and Guest Present: Spencer Cathey, Carrie Johnson, Rachel Kendall, Lenora Kinney, Janie Martin and Crystal Caudill-Miller

With a roll call showing a quorum present Dr. Bennett called the meeting to order at 6:35 p.m.

MOTION #1

Motion was made by Judge Barnett to approve the minutes from February 27, 2012. Mr. Hollon seconded the motion.

Roll Call:

Jim McClanahan – Yes
Dr. Bennett – Abstain
Jared Hollon – Yes
Judge Lyons - Yes

Judge Barnett – Yes
Sherry Taylor - Yes
Larry Wiley – Yes

No further discussion. Motion passed without opposition.

With no Old Business to discuss, the meeting moved forward to New Business and the introduction of our guest, James Carl Gray, Kentucky Bank Investments. Mr. Gray introduced the board to a couple of investment options that would have minimal risk while maximizing return. These investment options included the Aquila and Churchill Funds that have minimal to no risk to principal and offer a term rate of 3.5% or better over a four year period on average. It was noted that Scott County Local Board of Health has already signed a letter of intent to invest up to \$1,000,000.00 over a one year period, using a portion of their reserves for an extended term investment. By investing with one of these options, the Agency will take advantage of higher returns derived from its increased efficiency in cost savings.

MOTION # 2

Motion was made by Larry Wiley to invest \$750,000.00 into the Churchill Fund. Jim McClanahan seconded the motion.

Roll Call:

Jim McClanahan – Yes
Dr. Bennett – Abstain
Jared Hollon – Yes
Larry Wiley - Yes

Judge Barnett – Yes
Sherry Taylor - Yes
Judge Lyons - Yes

No further discussion. Motion passed without opposition.

Lenora Kinney, MAPP Coordinator, gave a report on the status of Wedco's MAPP assessment. Ms. Kinney explained that this is a six phase process and Wedco is currently in stage three of this process. A local assessment has been done in each of Wedco's three counties to identify the targeted areas of need for each county. Janie Whitehead helped with compiling a Community Resource Guide to share with each county so that each Community knows resources are available. Ms. Kinney advised the board that part of the assessment process requires governing boards to receive training. If the materials are in place before the next quarterly board meeting, it was suggested that part of this training take place then.

Carrie Johnson, Clinic Nurse Administrator, reviewed her Clinic board report. Coding audits and trainings have taken place to help ensure we are coding efficiently to maximize accuracy and revenue in each of our clinics. Wellcare has inspected each of our three clinic sites and all have received a 100% rating with special mention to all sites regarding excellence in organizational processes, documentation, and cleanliness of the sites. Patient and employee satisfaction surveys have been completed and the Management Team is reviewing the results to develop goals and strategies for improvement based on Wedco's Strategic Plan. Ms. Johnson advised the board that she has been working with University of Kentucky OB group to contract with Wedco, providing our patients the option of delivering at Georgetown Community Hospital while Georgetown OB/Gyn will still remain under contract and their delivery services are in Lexington. Wedco will be able to offer patients the option of which group they may participate with based on where they choose to deliver. Ms. Johnson then made the board aware that Wedco has several policies in which she has revised and would like the board's approval.

MOTION # 3

Motion was made by Judge Barnett to approve Wedco's Tuberculosis Plan, Safety Plan, Safety Rules, Safety Committee, Fire Plan and Bloodborne Pathogens Plan. Sherry Taylor seconded the motion.

Roll Call:

Jim McClanahan – Yes
Dr. Bennett – Abstain
Jared Hollon – Yes
Larry Wiley - Yes

Judge Barnett – Yes
Sherry Taylor - Yes
Judge Lyons - Yes

No further discussion. Motion passed without opposition.

Ms. Caudill-Miller asked the board to review the Community Health Education packet. Ms. Caudill-Miller explained that there had been some reorganizing within the agency and that Janie Whitehead, Certified Diabetes Educator, would now be solely involved in Diabetes Education, District wide.

Next, Ms. Caudill-Miller explained that Lorrene Rawlins, Director of Nursing, had compiled her Home Health packet but had a family emergency which prevented her from participating in the board meeting. Also absent from the meeting was Gene Thomas, Environmental Director. No action was required from either program. The board had no questions regarding the contents of the home health and environmental board packets.

Spencer Cathey, Director of Administrative Services, began his financial report by proposing the board approve the FY 2013 budget. This proposed budget includes the use of approximately \$215,000.00 of unrestricted reserves versus the \$319,000.00 used in FY 12. This difference is primarily due to 26 payrolls in FY 13 versus 27 payrolls in FY 12. Home Health will be utilizing an increase of \$416,000.00 in reserves compared to reserves used to balance the budget in FY 12. Much of this is attributed to the impact Medicaid Managed Care has caused. Mr. Cathey assured the board that Wedco's billing department was making all efforts to collect revenue owed by Medicaid Managed Care despite our agency not being paid according to our signed contract. State and Federal government allocations decreased by \$213,000.00. The agency has moved forward in decreasing all unnecessary costs such as utilizing copiers for fax machines. Mr. Cathey noted that the proposed FY 13 budget included no annual increment; however, employees receiving above standard ratings on evaluations can receive lump sum payments of either 1% or 1.5%. Dr. Bennett stated that the members of this board can campaign on the fact that they serve this board as there are only a few districts across the state as financially solvent.

MOTION # 4

Motion was made by Jim McClanahan to approve Wedco's FY 2013 Annual Budget. Jared Hollon seconded the motion.

Roll Call:

Jim McClanahan – Yes

Judge Barnett – Yes

Dr. Bennett – Abstain

Sherry Taylor - Yes

Jared Hollon – Yes

Judge Lyons - Yes

Larry Wiley - Yes

No further discussion. Motion passed without opposition.

Dr. Bennett moved forward with New Business asking that a new Vice-Chairman be nominated as Dr. Richard Arnold was no longer serving on the District board for this upcoming term. Harrison Co. Local Board member, Dr. Derek Clarke, has been elected to serve on the District board. Dr. Bennett stated that this Vice-Chairman term only fill the term until November when nominations are due for upcoming terms.

MOTION # 5

Motion was made by Jim McClanahan to elect Judge Barnett as Vice-Chairman. Larry Wiley seconded the motion.

Roll Call:

Jim McClanahan – Yes	Judge Barnett – Yes
Dr. Bennett – Abstain	Sherry Taylor - Yes
Jared Hollon – Yes	Judge Lyons - Yes
Larry Wiley - Yes	

No further discussion. Motion passed without opposition.

MOTION # 6

Motion was made by Jim McClanahan to move into closed session to discuss Personnel. Larry Wiley seconded the motion.

Roll Call:

Jim McClanahan – Yes	Judge Barnett – Yes
Dr. Bennett – Abstain	Sherry Taylor - Yes
Jared Hollon – Yes	Judge Lyons - Yes
Larry Wiley - Yes	

No further discussion. Motion passed without opposition.

MOTION # 7

Motion was made by Larry Wiley to move into open session. Jared Hollon seconded the motion.

Roll Call:

Jim McClanahan – Yes	Judge Barnett – Yes
Dr. Bennett – Abstain	Sherry Taylor - Yes
Jared Hollon – Yes	Judge Lyons - Yes
Larry Wiley - Yes	

No further discussion. Motion passed without opposition.

Dr Bennett reported no action taken during closed session.

Ms. Crystal Caudill-Miller, Public Health Director, moved forward with the Director's report. Ms. Caudill-Miller explained that the agency continued to move forward with Wedco's Cultural Competencies. As a follow up to Wedco's annual staff training in February, the Management Team held brunch meetings at each site. These meetings allowed staff to keep the lines of communication open, work through issues and ask questions. Wedco plans to continue these brunches on a quarterly basis. Ms. Caudill-Miller explained to the board that the state reviews and approves board appointments annually. Harrison County had three physicians apply for a board of health appointment this year and the State replaced Dr. Arnold with Dr. Mulberry.

Harrison County Local Board then nominated Dr. Clarke to serve as the representative on the district board. Ms. Caudill-Miller stated that the board packet included an article from the Herald Leader on health department funding cuts. She explained that allocations will continue to drop and Wedco continues to operate as lean as possible on all levels, having prepared for this for quite some time. Ms Caudill-Miller expressed that she expected by next year, the district board will have to make decisions as to whether to raise the contribution into the district or start cutting services. Judge Barnett stated that raising taxes would be difficult when Wedco has reserves. Judge Lyons explained that Nicholas County's population and tax base is much smaller than other counties and it would be very difficult to raise taxes. Ms. Caudill-Miller explained that this would not involve raising taxes but rather each local board contributes a higher percentage of their base to the District. At some point, Scott County may be the only county to eventually raise their tax rate and this would only be after much of the reserves have been depleted.

The next District Board meeting date was set for September 24, 2012 at 6:30 p.m. at the District Office.

With no further business to discuss Dr. Bennett called for a motion to adjourn.

MOTION # 8

Motion was made by Sherry Taylor to adjourn. Larry Wiley seconded the motion.

Roll Call:

Jim McClanahan – Yes

Judge Barnett – Yes

Dr. Bennett – Abstain

Sherry Taylor - Yes

Jared Hollon – Yes

Larry Wiley – Yes

Judge Lyons - Yes

No further discussion. Motion passed without opposition.

Meeting adjourned.



John Bennett, M.D., Chairman

9-24-2012

Date



Crystal Caudill-Miller, Secretary

9-24-12

Date